



PETITION FOR CREDENTIAL

NOTE: Completed petition & ALL required documents listed on the appropriate checklist must be emailed to: **credentials@scu.edu**

Full Name: First Name _ Last Name

SCU ID #

Email:

SSN: XXX - XX - XXXX

Birth Date:

Program Start Date

Graduation Date

Year

DOCUMENT NAME

DOCUMENT TERM:

SUBJECT AUTHORIZATION:

ADDITIONAL AUTHORIZATION:

****This section is required for all Intern Credential petitions:**

Name of School where you are employed

Name of District

City

By signing below, I understand the following:

- Santa Clara University (SCU) recommends for credential to the Commission on Teacher Credentialing (CTC)
- Once all documentation listed on appropriate checklist is received, SCU has a 10 day processing time
- **CTC is the governing body to approve and issue my credential**
- I MUST pay for the document before it can be issued
- I understand that I must wait until after the recommendation is submitted before I can pay

Student Signature

Date