

Markkula Center for Applied Ethics
2024 Business Ethics Internship Opportunities
KLA - Ethics and Legal Compliance Intern

Locations: Milpitas, CA

time type: Full time

job requisition id: 2321602

Base Pay Range: \$26.00 - \$38.00 per hour based on pursuit of a Bachelor's, Master's, or Ph.D.

KLA's total rewards package for employees may also include participation in performance incentive programs and eligibility for additional benefits identified below. Interns are eligible for some of the benefits identified below. Our pay ranges are determined by role, level, and location. The range displayed above reflects the minimum and maximum pay for this position in the primary location identified in this posting. Actual pay depends on several factors, including location, job-related skills, experience, and relevant education level or training. If applicable, your recruiter can share more about the specific pay range for your preferred location during the hiring process.

Company Overview

KLA is a global leader in diversified electronics for the semiconductor manufacturing ecosystem. Virtually every electronic device in the world is produced using our technologies. No laptop, smartphone, wearable device, voice-controlled gadget, flexible screen, VR device or smart car would have made it into your hands without us. KLA invents systems and solutions for the manufacturing of wafers and reticles, integrated circuits, packaging, printed circuit boards and flat panel displays. The innovative ideas and devices that are advancing humanity all begin with inspiration, research and development. KLA focuses more than average on innovation and we invest 15% of sales back into R&D. Our expert teams of physicists, engineers, data scientists and problem-solvers work together with the world's leading technology providers to accelerate the delivery of tomorrow's electronic devices. Life here is exciting and our teams thrive on tackling really hard problems. There is never a dull moment with us.

Group/Division

The Legal Compliance Organization (LCO) team headquartered in Milpitas, CA and second headquarters in Ann Arbor, MI provides legal guidance to further KLA's strategic objectives and protect and preserve the legal, ethical and financial integrity and reputation of the Company. With specific expertise in the areas of corporate law, commercial law, employment law, and intellectual property; the LCO offers strategic legal counsel that is informed by a clear understanding of the company's business objectives and expertise in the laws and regulations relevant to the business worldwide.

Job Description/Preferred Qualifications - Ethics & Legal Compliance Summer Internship

The Corporate Ethics & Legal Compliance Summer Intern will be responsible for assisting team members on a variety of topics in support of group and organizational strategic goals. Projects will be drawn from a pool of requirements supporting but not limited to:

- Assisting with privacy program management, including launching data inventory questionnaires to address compliance requirements for GDPR, CCPA/CPRA and other regulations;
- Assisting with the annual update of the company's Code of Conduct;
- Assisting with the update of global document retention guidelines that conform to country specific legal requirements for the various types of documents retained by the Company;
- Collaborating with functional owners on the updates of global policies and guidelines and assisting regions with local variations, if needed;
- Assisting with communications campaigns to raise awareness about compliance policies and systems;
- Crafting materials for training employees on the use of new compliance systems as they are launched;
- Working with E&LC Team members to ensure all program documentation is updated.

Minimum Qualifications

- Students pursuing their Bachelor's or Master's degree in Business Administration, Pre-Law, or related field.
- Some College or work experience of 0 years

The company offers a total rewards package that is competitive and comprehensive including but not limited to the following: medical, dental, vision, life, and other voluntary benefits, 401(K) including company matching, employee stock purchase program (ESPP), student debt assistance, tuition reimbursement program, development and career growth opportunities and programs, financial planning benefits, wellness benefits including an employee assistance program (EAP), paid time off and paid company holidays, and family care and bonding leave. KLA is proud to be an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, national origin, sex, gender identity, gender expression, sexual orientation, age, marital status, veteran status, disability status or any other status protected by applicable law. We will ensure that qualified individuals with disabilities are provided reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment. Please contact us at talent.acquisition@kla.com to request accommodation.