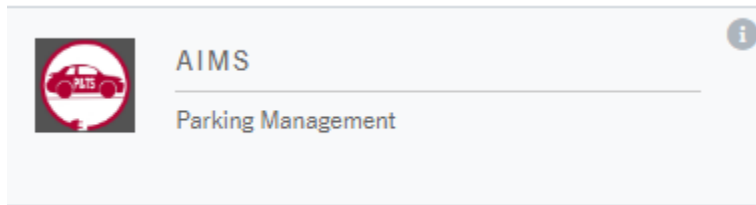


Parking & Transportation Services AIMS Integration FAQs Sheet



- *How and when can I purchase an SCU parking permit?*
 - Faculty and staff will apply for parking permits via an AIMS single sign-on tile on their [MySCU Portal](#) starting Saturday, June 15, 2024.
 - The new AIMS tile is shown below:



- *What can I do in my AIMS account?*
 - Purchase a parking permit
 - Update up to two vehicles on your account
 - View, appeal, and pay for parking citations
- *What are my payment options?*
 - Credit card (AIMS)
 - *Salary Deduction* (AIMS)
 - Cash (in-person P&TS office)
 - Check (in-person P&TS office)

- What are my options for salary deduction?

Annual Permit	Pre/Post Tax 5 Deductions	Pre/Post Tax 10 Deductions
B=\$400	5 deductions of \$80	10 deductions of \$40
ADA=\$260	5 deductions of \$52	10 deductions of \$26
Semi-Annual Permit	Pre/Post Tax 5 Deductions	Pre/Post Tax 10 Deductions
B=\$280	5 deductions of \$56	10 deductions of \$28
Quarter Permit	Pre/Post Tax 5 Deductions	Pre/Post Tax 10 Deductions
B=\$180	5 deductions of \$36	10 deductions of \$18

- When will payroll deduction be taken out of my paycheck?

- The following pay period after purchasing a parking permit.

- What is the difference between pre and post-tax?

- **Pre-Tax:**

- *This option is available only through payroll deduction. Pre-tax deductions reduce employees' taxable and related withholding amounts.*

- **Post-Tax:**

- *This option is available through payroll as well. Post-tax deductions do not have an impact on taxable or withholding amounts.*

- Can my permit be refunded if I no longer need it?

- *No refunds of any parking permit fees will be granted after 30 days from the date of purchase. If the refund is deemed appropriate, the refund will be based on time used and the published fee schedule.*

- Does my permit guarantee parking in a designated parking space, lot, or garage?

- Purchasing a parking permit does not guarantee parking in a preferred parking lot, garage, or parking space. All parking spaces are available on a first-come, first-serve basis.

- *How do I obtain my complimentary motorcycle (M comp.) permit?*
 - Purchase an annual parking permit via your AIMS account.
 - Once your annual parking permit has been purchased, log back into your AIMS account and add your complimentary “M” permit to your shopping cart and complete the checkout process.

- *How may Emeriti constituents obtain a complimentary annual parking permit?*
 - Contact our transportation@scu.edu office for access to AIMS to complete an application for your complimentary annual parking permit.

- *How do I apply for my reduced-fee ADA (B) permit?*
 - Log into your AIMS account and select “Apply for ADA Reduced Rate Permit.”
 - Upload required ADA paperwork for approval and your reduced rate permit will be added to your AIMS shopping cart.

***You may notice changes to the number of options for salary deduction due to limited deduction options in the AIMS platform.*

***Multiple payroll deductions: You may incur multiple salary deductions depending on the permit type, salary deduction chosen, and if it was purchased toward the end of the previous academic year.*