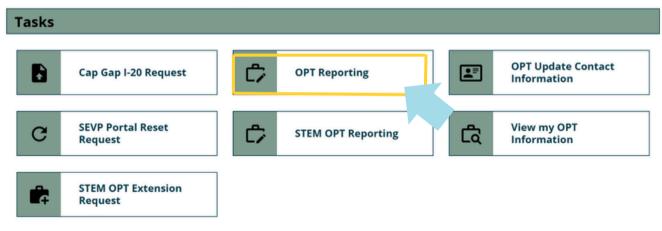


How To Submit the OPT Approval (with Employment) Report in MyiSCU

Select the OPT Reporting eForm under the F-1 Practical Training Menu



F-1 Practical Training







Click on OPT Reporting to access the eForm.

OPT Reporting

Use this form to report one of the following:

- · OPT approval (without employment)
- · OPT approval (with employment)
- · Change in OPT company
- · A period of unemployment
- Other

More information about OPT reporting obligations is available on our OPT website.



OPT Reporting

MAIN PAGE FOR E-FORM GROUP

(*) Information Required

You will first need to confirm your contact information is correct. If it's not, you will need to update it.

Verify your Personal Contact information

SEVIS ID on File	
Email address on file	US Address Line 1
	US Address Line 2
Select OPT Approval Period*	US Address City
s your email address for SEVP portal purposes correct?*	US Address State
○ Yes ○ No US Phone Number on file	US Address Zip Code
s your Phone Number correct?*	Is your current US Address on file correct?*
○ Yes ○ No	○ Yes ○ No





Select OPT Approval (with employment), provide the required information, and click Submit.

You can report one of the following:

- · OPT approval (without employment),
- · OPT approval (with employment),

Change in OPT company,	
 A period of unemployment, 	
Other	
What kind of change or update are you reporting?*	
OPT approval (with employment)	Are you working remotely?*
OPT approval with employment	○ Yes ○ No
Upload copy of OPT EAD card *	Address line 1*
Select File	
	Address line 2
Full Legal Name of OPT Company	
As it appears on your paystubs (for example "Apple, Inc" not just "Apple")*	City*
	State*
Hours Per Week	Zip Code*
Please select*	99999
Job Title*	
	Start Date To start legally working working during the OPT period, your start date has to be valid (on or after the
Explain how this job relates to the degree that qualified you for this OPT	start date listed on the OPT EAD Card). You're also required to have the EAD card in hand. Working without an I-20and outside the OPT-Approved dates can jeopardize your F-1 Status.*
This section should address the skills and knowledge you expect to learn and how it relates to your	MM/DD/YYY
studies at SCU, not just what you expect to "do". Oftentimes students will simply list their job duties. Keep in mind that this section does not ask for your job duties, it asks for your training objectives. Try starting your bullets or sentences with learning centric statements such as "gain experience with" or "learn how to" or "practice"	
In your response do not include any special characters. Alphabet, numbers, commas, hyphens, and	
dashes are okay. Do not include ! @ # & * % ? > < ()" "or bullet points.*	
Would you like an updated I-20 issued? We will email you when the I-20 is available for download from the MyiSCU portal.*	
O Yes O No If you would like a	an
Save Draft Submit updated I-20 select Yes	
and click Submi	t.

