








How To Submit the STEM OPT A Period of Unemployment Report in MyiSCU

Select the STEM OPT Reporting eForm under the F-1
Practical Training Menu

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F-1 Practical Training

Tasks

 Cap Gap I-20 Request	 OPT Reporting	 OPT Update Contact Information
 SEVP Portal Reset Request	 STEM OPT Reporting	 View my OPT Information
 STEM OPT Extension Request		





Click on STEM OPT Reporting to access the eForm.



STEM OPT Reporting

Use this form to report for your validation period (6 months, 12 months*, 18 months, and 24 months*), and/or a change or update in employer (including STEM Approval)**

*I-983 evaluation will be required

**Updated or new I-983(s) in addition to other documents may be required

E-Forms —

REQUIRED
STEM OPT Reporting



You will first need to confirm your contact information is correct. If it's not, you will need to update it.

STEM OPT Reporting

(*) Information Required

Verify your Personal Contact information

Select OPT Approval Period*

- | | |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="radio"/> 12/15/2024 - 12/14/2025
Requested Post-Completion | <input type="radio"/> 12/15/2024 - 12/14/2025
Requested Post-Completion |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------|

SEVIS ID on File

Contact Information

Email for SEVP portal purposes:
U.S. Phone: No U.S. Phone
US Address:
None

Email Address on File

Is your US phone correct?*

- Yes No

Is your email address for SEVP portal purposes correct?*

- Yes No

Is your current US Address on file correct?*

- Yes No

What is the current status of your STEM OPT Extension application with USCIS?*

Current Employment Authorization Information

No Employer on File - or Currently Unemployed

Select Change or Update in Employer (including STEM Approval). Select the following responses.

What are you reporting?*

Change or Update in Employer (including STEM Approval) ▼

Change or Update

- STEM OPT approval,
- Change of Employer,
- Second or additional Employer,
- Material Change -updates to my current training plan,
- A period of unemployment,
- Ending my STEM OPT Early,
- Other

Let us know in details which type of change or update you are reporting today.

Are you reporting the approval of your STEM OPT?*

- Yes No

Are you reporting a Change of Employer? (you are leaving or left your current employer)*

- Yes No

Are you reporting a NEW Employer (adding a new, additional, or secondary employer)?*

- Yes No

Material Changes reporting should be used to report updates to your I-983 Training Plan with the same employer.

Material Changes include changes to your I-983, including:

- Change of work location
- Changes to company information (address, EIN, etc)
- Substantial change to goals, objectives, supervision or evaluation
- Substantial changes to salary, hours, or benefits
- Change to supervisor (only if the supervisor is listed on your I-983 Training Plan)

Do not report material changes that do not impact your I-983, including:

- Normal increase in salary based on performance evaluation
- Change in job title

Are you reporting a material change with a current employer?*

- Yes No



Select Yes and then provide the information required for a period of unemployment.

Are you reporting a period of unemployment?*

- Yes
- No

A period of unemployment

SCU alumni engaged in OPT are personally responsible for calculating unemployment periods to ensure unemployment limits are not exceeded.

Please visit our OPT Employment FAQs for more information.

Name of the prior company*

What is/was the last day of work with your prior company?*

Upload I-983 Training Plan (Self Evaluation and final Evaluation of student Progress) Page 5 with last employer *

Are you reporting something else? (not including ending STEM early)*

- Yes
- No

Are you reporting Ending your STEM OPT Early?*

- Yes
- No

Would you like an updated I-20 issued?*

- Yes
- No



If you would like an updated I-20 select Yes and click Submit.

If there are no other changes you need to report, select No for the remaining questions.