



How To Submit the STEM OPT Material Change Report in MyiSCU

Select the STEM OPT Reporting eForm under the F-1 Practical Training Menu

The screenshot shows the 'F-1 Practical Training' menu in MyiSCU. On the left, a vertical navigation bar contains the following items: 'Home', 'F-1 Practical Training' (highlighted with a yellow box and a blue arrow pointing to it), 'F-1 Student Services', and 'View My Information'. The main content area is titled 'F-1 Practical Training' and contains a 'Tasks' section with a grid of buttons. The buttons are: 'Cap Gap I-20 Request', 'OPT Reporting', 'OPT Update Contact Information', 'SEVP Portal Reset Request', 'STEM OPT Reporting' (highlighted with a yellow box and a blue arrow pointing to it), and 'View my OPT Information'. A third button, 'STEM OPT Extension Request', is located below the first two buttons in the second row.



Click on STEM OPT Reporting to access the eForm.



STEM OPT Reporting

Use this form to report for your validation period (6 months, 12 months*, 18 months, and 24 months*), and/or a change or update in employer (including STEM Approval)**

*I-983 evaluation will be required

**Updated or new I-983(s) in addition to other documents may be required

E-Forms

REQUIRED
STEM OPT Reporting



You will first need to confirm your contact information is correct. If it's not, you will need to update it.

STEM OPT Reporting

(*) Information Required

Verify your Personal Contact information

Select OPT Approval Period*

12/15/2024 - 12/14/2025

12/15/2024 - 12/14/2025

Requested Post-Completion

Requested Post-Completion

Is your US phone correct?*

Yes

No

Is your email address for SEVP portal purposes correct?*

Yes

No

Is your current US Address on file correct?*

Yes

No

What is the current status of your STEM OPT Extension application with USCIS?*

SEVIS ID on File

Contact Information

Email for SEVP portal purposes:

U.S. Phone: No U.S. Phone

US Address:

None

Email Address on File

Current Employment Authorization Information

No Employer on File - or Currently Unemployed



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Select Change or Update in Employer (including STEM Approval). Select the following responses.

What are you reporting?*

Change or Update in Employer (including STEM Approval) ▼

Change or Update

- STEM OPT approval,
- Change of Employer,
- Second or additional Employer,
- Material Change -updates to my current training plan,
- A period of unemployment,
- Ending my STEM OPT Early,
- Other

Let us know in details which type of change or update you are reporting today.

Are you reporting the approval of your STEM OPT?*

- Yes No

Are you reporting a Change of Employer? (you are leaving or left your current employer)*

- Yes No

Are you reporting a NEW Employer (adding a new, additional, or secondary employer)?*

- Yes No



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Select Yes, explain the material change you are reporting and upload the updated I-983 Training Plan

Material Changes reporting should be used to report updates to your I-983 Training Plan with the same employer.

Material Changes include changes to your I-983, including:

- Change of work location
- Changes to company information (address, EIN, etc)
- Substantial change to goals, objectives, supervision or evaluation
- Substantial changes to salary, hours, or benefits
- Change to supervisor (only if the supervisor is listed on your I-983 Training Plan)

Do not report material changes that do not impact your I-983, including:

- Normal increase in salary based on performance evaluation
- Change in job title

Are you reporting a material change with a current employer?*

Yes No

Material Change

Updates to current training plan

Explain the material changes to your STEM OPT*

Name of Current Company (must match your I-983)*

Upload your updated I-983 Training Plan *

Select File



If there are no other changes you need to report, select No for the remaining questions.

Are you reporting a period of unemployment?*

- Yes No

Are you reporting something else? (not including ending STEM early)*

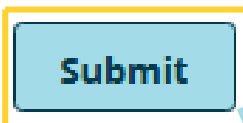
- Yes No

Are you reporting Ending your STEM OPT Early?*

- Yes No

Would you like an updated I-20 issued?*

- Yes No



If you would like an updated I-20 select Yes and click Submit.