How To Submit the STEM OPT Validation and Change/Update in Employment Information Report in MyiSCU

Select the STEM OPT Reporting eForm under the F-1 Practical Training Menu

Click on STEM OPT Reporting
to access the eForm.

STEM OPT Reporting

Use this form to report for your validation period (6 months, 12 months*, 18 months, and 24 months*), and/or a change or update in employer (including STEM Approval)**

*I-983 evaluation will be required

**Updated or new I-983(s) in addition to other documents may be required

E-Forms	—

☐ REQUIRED
STEM OPT Reporting

You will first need to confirm your contact information is correct. If it's not, you will need to update it.

STEM OPT Reporting

(*) Information Required

Verify your Personal Contact information
Select OPT Approval Period*

12/15/2024 - 12/14/2025	12/15/2024 - 12/14/2025
○ Requested Post-Completion	○ Requested Post-Completion

SEVIS ID on File

[   ]

Contact Information

Email for SEVP portal purposes:
U.S. Phone: No U.S. Phone
US Address:
None

Email Address on File

[   ]

Is your US phone correct?*

○ Yes   ○ No

Is your email address for SEVP portal purposes correct?*

○ Yes   ○ No

Is your current US Address on file correct?*

○ Yes   ○ No

What is the curent status of your STEM OPT Extension application with USCIS?*

[▼]

Current Employment Authorization Information

No Employer on File - or Currently Unemployed

Select that you are reporting both
a Validation Period and a Change
or Update.

What are you reporting?*

Both Validation and Change or Update ⌄

Select your STEM-OPT validation period*

⌄

Then select the validation period
either 6, 12, 18 or 24 month and
provide the required information
that appears.

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Change or Update
- STEM OPT approval,
- Change of Employer,
- Second or additional Employer,
- Material Change -updates to my current training plan,
- A period of unemployment,
- Ending my STEM OPT Early,
- Other

Let us know in details which type of change or udpate you are reporting today.

Are you reporting the approval of your STEM OPT?*

○ Yes   ○ No

Are you reporting a Change of Employer? (you are leaving or left your cur

○ Yes   ○ No

Are you reporting a NEW Employer (adding a new, additional, or seconda

○ Yes   ○ No

Material Changes reporting should be used to report updates to your I-983 Training Plan with the same employer.

Material Changes include changes to your I-983, including:

- Change of work location
- Changes to company information (address, EIN, etc)
- Substantial change to goals, objectives, supervision or evaluation
- Substantial changes to salary, hours, or benefits
- Change to supervisor (only if the supervisor is listed on your I-983 Training Plan)

Do not report material changes that do not impact your I-983, including:

- Normal increase in salary based on performance evaluation
- Change in job title

Are you reporting a material change with a current employer?*

○ Yes   ○ No

Are you reporting a period of unemployment?*

○ Yes   ○ No

Are you reporting something else? (not including ending STEM early)*

○ Yes   ○ No

Are you reporting Ending your STEM OPT Early?*

○ Yes   ○ No

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Once you have provided the required information and have responded to all questions, if you would like an updated I-20 select Yes and click Submit.

Would you like an updated I-20 issued? *

○ Yes   ○ No

Submit