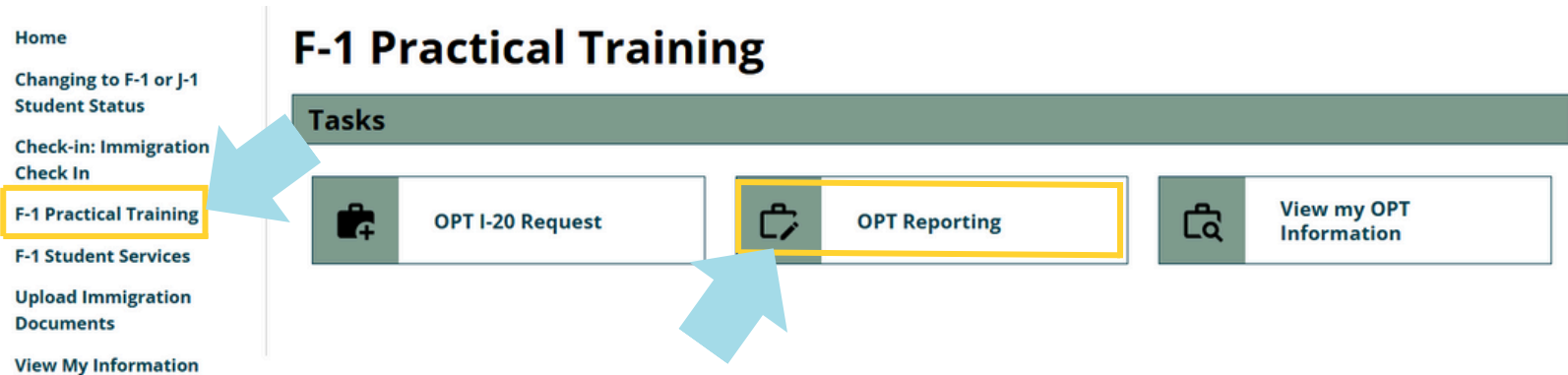


How To Submit the Change in OPT Company Report in MyiSCU

Select the OPT Reporting eForm under the F-1
Practical Training Menu



The screenshot shows the MyiSCU interface for F-1 Practical Training. On the left is a navigation menu with the following items: Home, Changing to F-1 or J-1 Student Status, Check-in: Immigration Check In, F-1 Practical Training (highlighted with a yellow box and a blue arrow), F-1 Student Services, Upload Immigration Documents, and View My Information. The main content area is titled "F-1 Practical Training" and contains a "Tasks" section with three buttons: "OPT I-20 Request" (with a briefcase icon), "OPT Reporting" (with a briefcase icon and a pencil icon, highlighted with a yellow box and a blue arrow), and "View my OPT Information" (with a magnifying glass icon).



Click on OPT Reporting to access the eForm.



OPT Reporting

Use this form to report one of the following:

- OPT approval (without employment)
- OPT approval (with employment)
- Change in OPT company
- A period of unemployment
- Other

More information about OPT reporting obligations is available on our [OPT website](#).

E-Forms

REQUIRED OPT Reporting



You will first need to confirm your contact information is correct. If it's not, you will need to update it.

OPT Reporting

MAIN PAGE FOR E-FORM GROUP

() Information Required*

Verify your Personal Contact information

<input type="text"/>	<input type="text"/>
Email address on file <input type="text"/>	US Address Line 1 <input type="text"/>
Select OPT Approval Period* 12/15/2024 - 12/14/2025 12/15/2024 - 12/14/2025 <input type="radio"/> Requested Post-Completion <input type="radio"/> Requested Post-Completion	US Address Line 2 <input type="text"/>
Is your email address for SEVP portal purposes correct?*	US Address City <input type="text"/>
<input type="radio"/> Yes <input type="radio"/> No	US Address State <input type="text"/>
US Phone Number on file <input type="text"/>	US Address Zip Code <input type="text"/>
Is your Phone Number correct?*	Is your current US Address on file correct?*
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No



Select Change in OPT company, provide the required information, and click Submit.

You can report one of the following:

- OPT approval (without employment),
- OPT approval (with employment),
- Change in OPT company,
- A period of unemployment,
- Other

What kind of change or update are you reporting?*

Change in OPT company

Change in OPT Company

Name of the prior company*

What is the last day of work with your prior company?*

New Company Full Legal Name

As it appears on your paystubs (for example "Apple, Inc" not just "Apple")*

NEW Company OPT Information

Are you working remotely?*

- Yes No

Address line 1*

Address line 2

City*

State*

Zip Code*

Start Date

To start legally working during the OPT period, your start date has to be valid (on or after the start date listed on the OPT EAD Card). You're also required to have the EAD card in hand. Working without an I-20 and outside the OPT-Approved dates can jeopardize your F-1 Status.*

Hours Per Week

Please select*

Job Title*

Explain how this job relates to the degree that qualified you for this OPT

This section should address the skills and knowledge you expect to learn and how it relates to your studies at SCU, not just what you expect to "do". Oftentimes students will simply list their job duties. Keep in mind that this section does not ask for your job duties, it asks for your training objectives. Try starting your bullets or sentences with learning centric statements such as "gain experience with..." or "learn how to..." or "practice..."

In your response do not include any special characters. Alphabet, numbers, commas, hyphens, and dashes are okay. Do not include ! @ # & * % ? > < () " or bullet points.*

Would you like an updated I-20 issued? We will email you when the I-20 is available for download from the MyISCU portal.*

- Yes No

If you would like an updated I-20 select Yes and click Submit.