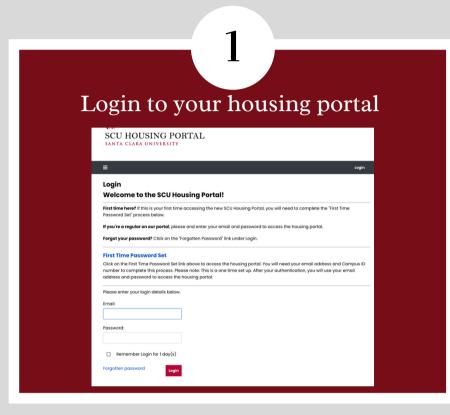
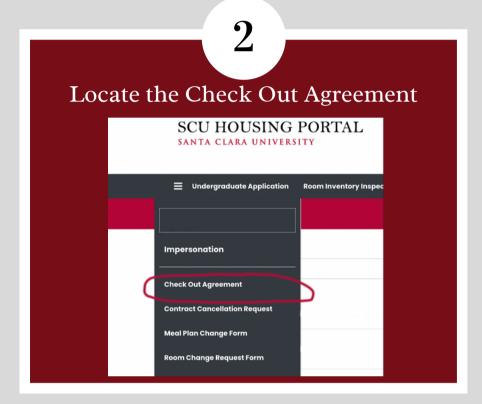
STEP BY STEP How to submit a Check Out Agreement





lick	into the Check out Agreemen
	HOUSING PORTAL
≡ Und	orgraduate Application Reom Inventory Inspection Submit Work Order Log Out
This form	k Out Agreement is ONLY to be completed when you are checking out of your room/unit for one of the following reasons: of Year: At the end of the academic year, all students most complete the Check Out Agreement Form once you have ated your room/unit.
nev	m Change: You are approved for a room change. You have completely vacated your current space and are in your room. coellation: You are approved for a cancellation. You have completely vacated your room/unit.
Please si	elect a booking from the options below.
(9/27)	221 2/10/2021) 2021 - 12/10/2021) Italiana Suite Double

t the A	rreement. S	area Va alaala Caal
	,recilient, o	ign & click Sul
Check Out Agreen Current Check Out Date: 12/10		
By electronically signi	g below, and checking "I Agree" for each	line below, I acknowledge that:
trash/recycling receptacles, bunks or forced lofts do not r	floors, vacuumed carpets, wiped down all furniture seet my room to the original move-in condition incli ed to be reset by residents) and if applicable, clear questions or need clarification, I must talk with a Hor	uding resetting my bed to middle height (UVIL ned all kitchen and bathroom areas in my
l agree		
_ ®		
	ssigned space, I acknowledge that it is my responsi t. Any items that I leave behind may result in cleani	
l agree		
_ O		
damages/cleaning charges	staff member(s) will complete post check out asser tentified during these walks will be documented an eaning issues are found, l acknowledge and accept and in my assigned space.	d appropriate damage/cleaning charges
l agree		
_ O		
cannot be attributed solely to	at I am solely responsible for will be billed directly to me (e.g. damages found in a common area of an o ccupants of the shared space.	
Lagree		
_ O		