

## **PATHWAY PROPOSAL GUIDELINES**

### **Updated October 2018**

*Submission Deadlines:* New Pathway Proposals will be accepted on a rolling basis throughout the academic year. Notification of approval or a request to revise and resubmit the proposal will be made by the Pathways Faculty Core Committee within 90 days

Please submit your Pathway Proposal as an email attachment in MS Word or as a pdf file to the Office of Undergraduate Studies ([ugradstudies@scu.edu](mailto:ugradstudies@scu.edu)). The following must be included in all submissions:

1. Theme or Topic of the Pathway.
2. Short justification of how this Theme or Topic does not overlap substantially with any of the approved Pathway topics or existing academic programs (majors, minors, etc.).
3. 100 –150 word description of the Pathway.
  - a. The description should be written in a language that will interest students. Compose a short paragraph describing the areas of inquiry in the proposed pathway followed by a bulleted list of key ideas students pursuing this pathway may encounter. For an example, see American Studies, [scu.edu/core2009/pathways](http://scu.edu/core2009/pathways)
4. The name and department of one or more faculty member(s) who will serve as (Co)Facilitator(s). Note, co-facilitation of Pathways is recommended.
5. The names and departments of participating faculty. Please be sure the faculty listed have agreed to participate.
6. List at least twenty courses from a minimum of three different disciplines contributing to the Pathway.
  - a. Include the department and course number as well as the course title. Check the *Undergraduate Bulletin* to ensure that the course number is accurate. If the course is not listed in the *Undergraduate Bulletin*, please explain. Indicate any prerequisites to courses. The faculty proposing the pathway are advised to collect electronic copies of all syllabi that they will include in their proposal. Note, they do not have to include digital or hard copies of the syllabi with their proposal to the Pathways Faculty Core Committee.
7. Note potential connections among the courses in the Pathway.
8. Describe disciplinary or methodological perspectives available in the Pathways courses.

**Please note the following:**

**Consultation:** Faculty are invited to consult with members of the Core Curriculum Committee or the Pathway Faculty Core Committee before submitting proposals. See the Committees link at [www.scu.edu/Core](http://www.scu.edu/Core)

**Please consult the Pathways links on the Core website before submitting proposals**

- Review Faculty Resources on the Pathways website:  
<https://www.scu.edu/provost/core/pathways/faculty-pathways-resources/>
- Read the description of Pathways at:  
<https://www.scu.edu/provost/core/pathways/>

**Consider how your proposed Pathway will support the Pathways learning objectives:**

*Integrative Learning*

- Students will be able to describe connections among courses in their Pathways and between the Pathways and their majors.
- Drawing on their Pathways courses, students will be able to analyze a significant issue from at least two different disciplinary or methodological perspectives.

*Intentional Learning*

- Drawing on their Pathways experiences, students will be able to reflect on the learning process itself and on the past and future of their vocational and educational choices.

**Please note: Pathways cannot require specific courses.** You may recommend specific courses, but they can not be required. Inclusion of any particular course in the list of associated courses does not ensure that the course will be offered.

**Approval process:** The Office of Undergraduate Studies will forward the proposal to the Pathways Faculty Core Committee. Faculty Core Committees may recommend approval; they may request revisions and offer recommendations; or they may determine that a proposed Pathway does not meet the learning objectives. Faculty wishing to appeal an FCC decision may contact the Core Curriculum Committee, which will seek a resolution. If the CCC cannot broker a resolution, the faculty member may appeal to the Academic Affairs Committee.