

**SANTA CLARA UNIVERSITY  
OFFICE OF THE PROVOST  
RENTAL ASSISTANCE PROGRAM  
FACULTY ON RENEWABLE TERM APPOINTMENTS**

***Introduction***

The high cost of housing in the local area poses a challenge for Santa Clara University in its efforts to recruit and retain highly qualified faculty. Recognizing the importance of affordable housing, the University has established a rental assistance program for Faculty on Renewable Term Appointments as defined in Sections 3.1.2.1.1 and 3.1.2.1.2 of the Faculty Handbook<sup>i</sup>.

The rental assistance program is intended to ease the transition into the local housing market by providing monthly rental assistance in the form of supplemental pay.

***Eligible Faculty***

Current and newly appointed Faculty on Renewable Term Appointments are eligible for the rental assistance program for nine years as long as they continue employment in good standing with the University as Faculty on Renewable Term Appointments.

***Residence and Geographical Qualifications***

Those who own a personal residence or other real estate are not eligible for the rental assistance program. Rental assistance is provided to eligible faculty of the University for the rental of a primary personal residence within Santa Clara, Santa Cruz, San Mateo, San Francisco, and Alameda counties. Rental support is provided to eligible faculty of the Jesuit School of Theology for the rental of a primary personal residence within Alameda, Contra Costa, Solano, San Francisco, Marin, San Mateo, and Santa Clara counties. Only one rental assistance benefit is allowed per household.

***Amount of Rental Assistance***

Eligible faculty shall receive rental assistance in the form of supplemental pay in the amount of \$660 per month (\$330 per pay period). Participants receive rental assistance coinciding with the terms of their appointment from September through August (August to July for faculty of the Schools of JST and Law).

Eligibility for this program must be recertified before the start of each academic year. Rental assistance for those submitting a late application and who meet eligibility requirements will start receiving rental assistance with the pay period following receipt of the completed application.

Rental assistance is subject to all applicable taxes and withholding.

*September 2022, Office of the Provost  
Santa Clara University*

---

<sup>i</sup> Faculty on Renewable Term Appointments are Renewable-Term Positions in the School of Law as defined in Section 3.1.2.1.1 in the Faculty Handbook and Lecturers as defined in Section 3.1.2.1.2 of the Faculty Handbook.