



University Operations-EHS Department

Automated External Defibrillators

This procedure establishes the uniform installation and inspection requirements for all Automated External Defibrillators (AEDs) at Santa Clara University.

AED Cabinet and Sign Installation Requirements

1. The AED storage cabinet shall be installed in accordance with ADA requirements.
 - a. The height to reach the handle of the AED storage cabinet in a public place should be no more than 48 inches high (from the ground).
 - b. The maximum side reach for an unobstructed approach to an AED storage cabinet is 54 inches.
 - c. The AED storage cabinet shall not protrude more than 4 inches from the wall into walks, corridors, passageways or aisles.
2. The AED storage cabinet shall be equipped with an AED informational sticker. See image 1.
3. The AED storage cabinet shall be equipped with a Facilities EQ sticker. See image 2.
4. The AED locator sign shall be installed no more than 4 feet above the top of the AED storage cabinet. See image 3.
5. The AED storage cabinet shall be equipped with an audible and/or visual alarm. See image 4.

AED Inspection Requirements

1. The AED shall be equipped with an inspection tag. See image 5.
2. The AED shall be inspected on a monthly basis for the following items:
 - a. AED storage cabinet audible and/or visual alarm is functioning
 - b. AED unit batteries have not expired. See image 6.
 - c. AED unit pads are sealed and have not expired. See image 7.
 - d. AED storage cabinet is not obstructed. See image 8.
 - e. AED inspection tag shall be dated (DD/MM/YYYY) and the inspector shall note their initials. See image 9.

Annual Requirements for EHS

1. Notify University Community of the locations of the AED.
2. Post instructions on the wall on how to use the AED per Health and Safety Code.
3. EHS will maintain a roster of AED certified personnel.
4. EHS will notify the Santa Clara Fire Department of the location of each AED.

Any employee shall report any unsafe conditions to the Facilities Front Desk at 408-554-4742.

References

California Senate Bill-658

California Civil Code, section 1714

AED Storage Requirements

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SEE IMAGES ON NEXT PAGE



Image 1



Image 2



Image 3



Image 4



Image 5



Image 6



Image 7



Image 8



Image 9