

**IT IS A STUDENT'S RESPONSIBILITY
TO OBTAIN ALL NECESSARY SIGNATURES AND SUBMIT THIS FORM
TO THE GRADUATE ENGINEERING OFFICE IN GUADALUPE HALL
NO EXCEPTIONS.**



**Permission to Take Graduate or
Undergraduate Course**

**GRADUATE STUDENTS ARE NOT REQUIRED TO ENROLL IN UNDERGRAD
LABS AND THEY DO NOT NEED DEPARTMENT CHAIR'S SIGNATURE**

INSTRUCTIONS

1. Complete form and obtain the following signatures:
 - Academic Advisor
 - Department Chair (required for undergraduate students only)
2. Take the signed form to the Graduate Programs Office in Guadalupe Hall

Student Name: _____ Academic Prgm: Undergrad Graduate BS/MS

SCU I.D. #: _____ Email: _____

Quarter: _____

Subject: _____ Course #: _____ Section #: _____ Permission # (if course if full): _____

Subject: _____ Course #: _____ Section #: _____ Permission # (if course if full): _____

Subject: _____ Course #: _____ Section #: _____ Permission # (if course if full): _____

Subject: _____ Course #: _____ Section #: _____ Permission # (if course if full): _____

Subject: _____ Course #: _____ Section #: _____ Permission # (if course if full): _____

Undergraduate Students Only - List graduate courses in progress or already completed: **Only 20 units can transfer to your Graduate Degree (the 20 units cannot apply toward your undergrad degree)**

Required Signatures:

Advisor's Approval: _____ Date: _____

Department Chair Approval: _____ Date: _____
(Required for undergraduate students only)

Graduate Services: _____ Date: _____

Student signature Date

FOR GRADUATE OFFICE USE-GRADUATE UNITS COMPLETED _____