



Santa Clara
UNIVERSITY

SCU Auxiliary Services

Housing, Dining, ACCESS Card, & Bookstore

Orientation 2025



Housing Services

Residency Requirement

Room Assignments

What to Bring

Prohibited Items

Vendors

Campus Post Office

Resident Dining Plans



SCU Residency Requirement

In support of the residential nature of Santa Clara, and the University's commitment to integrated education, full-time undergraduate students are required to live on campus during their first and second year. The class year is based on the total academic years in college. On-campus residency is required until a student is in their third year of college.

Residency Exceptions are only approved for:

Students who live with parent/guardian within 20 miles of SCU
Severe financial burden as determined by Student Aid Index (SAI)

For any Housing Accommodations needs, students must register with the Office of Accessible Education <https://www.scu.edu/oae/>

Room Assignments

Students who applied by priority date were assigned top 4 RLC preference.

Room types will be confirmed in the assignments email that goes out in Mid-August.

Assignments are finalized & frozen

No room changes or roommate requests prior to Open Room Change period:

Form Opens:

Monday, September 22 at 9:00 AM

Form Closes:

Monday, September 29 at 5:00 PM



What should I bring?

Linens:

Bring your own extra-long sheets (38x30"), blanket or comforter, and pillow (*University Villas has full-size beds*).

Towels & Toiletries:

Bring a bath towel and shower caddy. Affordable caddies will be available at the Bronco Surplus pop-up during Welcome Weekend.

Cleaning Supplies:

All students are responsible for clearing their own vanity/sink. Finn & Graham residents must clean their shared bathrooms.

Convenience items:

Mini-fridges (up to 4.5 cu.ft) and other appliances must be Energy Star certified. Consider using communal appliances to save space.

Emergency Supplies:

Keep a flashlight, batteries, and at least a 3-day supply of water, non-perishable food, and medications for emergencies.

Room Decor:

No removing furniture or damaging walls. Use removal methods to hang posters, pictures, and decorations.



What should I leave behind?

What should I leave behind?

Auxiliary Services

The following are prohibited for use or storage in or near University Housing:

Amplified musical instruments and drums

Appliances with exposed heating elements

Examples: candle warmers, drip-style coffee makers, electric skillets, hot plates,

Devices that store large volumes of liquid

Examples: fish tanks larger than 5 gallons, hot and cold water dispensers, portable dishwashers, portable washing machines, water beds

Electronics with high power draw

Examples: air conditioners, electric blankets, extension cords without surge protection or any power strips "daisy-chained" together, space heaters

Fuel Sources candles, incense, oil lamps, grills/stoves, lighters and lighter fluid, fireworks

Lamps and bulbs with excessive surface temperatures (torchiere halogen, incandescent, lava lamps, oil)

Weapons

The following are permitted for use only within kitchens at Casa Italiana, Sobrato, & University Villas:

Appliances that operate at higher heat, require supervision, or pose a greater spill risk such as

- air fryers,
- bread makers,
- electric kettles,
- food dehydrators,
- rice cooker/steamers,
- slow cooker/crock pots,
- toasters

Cutlery specifically designed for food preparation (under 2.5 inches in length).

SCU Residence Life Staff, Campus Safety and/or Environment Health and Safety reserve the right to confiscate, ban, or remove any item that may pose an immediate health and safety risk to the residence hall community.



Plan an eco-conscious Move-In to support a Zero Waste Move-Out

Consider the impact of your purchases when planning to live on campus:

- Communicate with roommates on shared items
- Be selective about what you bring
- Determine what extras are needed after arriving
- Reduce the volume of items you will need to haul at Move-Out!

Make more sustainable choices:

- Shop locally or second-hand
- Avoiding disposable packing materials.
- Bring your reusable bottles and tumblers.
- Opt for durable items that will be used year after year



Consider Renting vs. Purchasing

Microfridge

SCU Auxiliary Services



Early Bird
Pricing
for Orders
Placed by
Sept 1

“MOVE-IN DAY”
Just got much easier!

mymicrofridge.com | 1-800-525-7307



Campus Post Office

Packages can be received after September 1

Boxes can be picked-up at the The Campus Post Office located in the Facilities/Support Service Building (Building #604).

A limited number of carts will be available to assist you with moving boxes to your room.

How to address your packages:

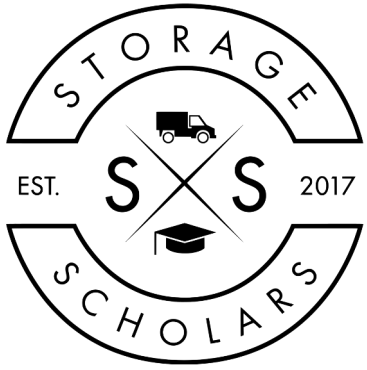
Student's Name

SCU-XXXX (Student's box #)

500 El Camino Real

Santa Clara, CA 95053-XXXX





Stress-free student storage and moving.

Why spend this special day waiting in endless lines and hauling heavy items from your car to your dorm room? Let Storage Scholars make your move-in day a breeze!

**Ship Boxes
from Home**



**Buy Online
and Ship**



**They Receive
& Notify You**



**Delivery
in Room**



Learn more at <https://www.storagescholars.com/schools>

Resident Dining Plans



Dining Plans

Preferred (2541 points) - 1 point = \$1 - approximately 20/21 meals per week

Basic (2109 points) - majority of First year students - approximately 17/18 meals per week

Flexible quarterly allowances; no fixed number of meals resetting each week.

Residents may eat at any of the dining venues on campus.

Exempt from CA Sales Tax creating a savings over cash, debit, or credit card purchases.

Changing Dining Plans

If you are interested in changing your Resident Dining Plan you can submit a Meal Plan Change form in your Housing Portal.

Form Submission Deadline:

Fall submit by August 4, 2025 by 5:00 PM

Winter submit by October 6, 2025 by 5:00 PM

Spring submit by February 2, 2026 by 5:00 PM



MEAL PLAN BALANCE | 2025-2026

SANTA CLARA UNIVERSITY

Track how many dining points you should have left each week to stay on track for the quarter.

WEEK #	PREFERRED PLAN TARGET BALANCE	BASIC PLAN TARGET BALANCE
1	2,541	2,172
2	2,329	1,991
3	2,117	1,810
4	1,905	1,629
5	1,693	1,448
6	1,481	1,267
7	1,269	1,086
8	1,057	905
9	845	724
10	633	543
11	421	362
12	209	181



SCU Dining Services

Benson Marketplace

Other Venues & Menus

Love from Home

Campus Catering



Benson Marketplace

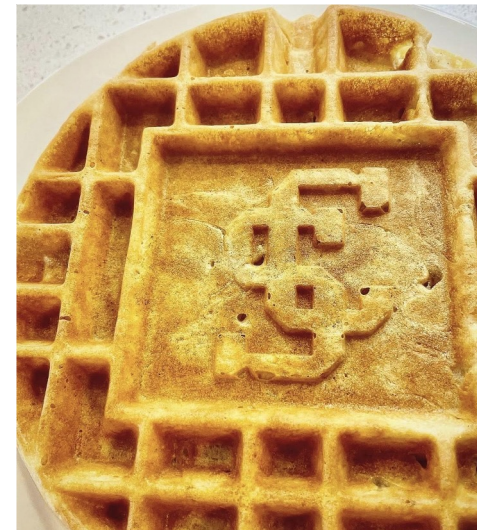
Santa Clara University Dining Services
managed by Bon Appetit

Menus showcasing fresh, locally grown
ingredients, made from scratch.

Benson Memorial Center is Main Dining hub

11 Venues that include freshly made sushi,
pastas, burrito bowls, wood fired style pizzas,
pub style burgers, Acai bowls and more

Simply Oasis station - all items include gluten
free options and without Top 9 allergens



Other Venues & Menus



Coffee Shops/Cafes on Campus

Sunstream - Library

Sidebar - Charney Law Building

Cadence Cafe - Lucas Hall

Mission Bakery - Benson Center

Fresh Bytes - SCDI

Cellar Market - Benson Basement

Grab and go meals

drinks, snacks, gluten free options

Venue Hours

Marketplace in Benson

Tues - Friday 7AM - Midnight

Sun - Mon 7AM – 9:00PM

Cellar Market

9:30 - Midnight (Sun/Mon until 11PM)

Love from Home

Family and friends may order birthday cakes, pizzas, get well packages treats for finals week or for any special occasion that will be delivered to student's room or can be picked up by student

Credit cards accepted over the phone.

BON APPÉTIT
MANAGEMENT COMPANY
CATERING AND EVENTS

[Catering Menu](#)[Contact Us](#)[All Menus](#)[Account](#)[SIGN IN / REGISTER](#)[Cart](#)

\$0.00

love from home



Birthday Cake 🍰

A custom cake made to your preferences which includes inscription for a special occasion. Pricing determined by size selected.

Price Varies



Get Well 🍰

Custom greeting card, a selection of teas, two bottles of electrolyte beverages, whole fruit, two chicken noodle soups, saltine-style crackers, and two bottles of all natural juice.

\$30.00 each



Petite Pastry Bundle 🍰

Fresh from Santa Clara's Nobili Bakery, a sweet collection of one dozen sweet petite treats.

\$39.65 each



Study Break 🍰

Two bottled espresso drinks, two bottles of all natural juice, two pieces of whole fruit, two natural granola bars, two natural energy bars, and a custom greeting card.

\$26.80 each



Sweet Indulgence 🍰

Custom greeting card with a decadent selection of Nobili Bakery treats; four truffles and six chocolate-dipped strawberries neatly boxed.

\$26.80 each



Sweet Thoughts from Home 🍰

Custom greeting card with a selection of four freshly baked brownies, four marshmallow cereal treats, and four house-made cookies all boxed.

\$21.65 each



Campus Catering

Contact the **Director of Catering** at
(408) 551-1792 or catering@scu.edu



SCU ACCESS Office

Digital Access Credential
How to set-up
Access Credential Accounts
Off-Campus Merchants
Funding Access Accounts
Managing Access Accounts
Mobile Ordering



What is a Digital ACCESS Credential?

All the convenience of your school ID on your phone

Less likely to lose

No replacement fees

Can easily switch to new phones





How Do I Set Up My ACCESS Credential?

If you have not yet set up your ACCESS Credential, please do so right away.

Check your SCU email account for “ACCESS Credential Set Up Instructions” & “Salutations from Online Photo”.

***Not having a credential will cause problems during move-in.
Please contact access@scu.edu with any questions about set up.***

What Are ACCESS Credential Accounts?

Resident Dining

Meal plan for resident students as part of their Housing contract; two choices, Basic and Preferred.

Exempt from sales tax.

Accepted at all campus dining venues

Up to 100 unspent points can carry over from quarter to quarter. *Plan expires at the end of housing contract.*

Non-refundable.

Dining Plus (optional)

Meal plan for commuter students OR resident students who run out of their Resident Dining plan.

Exempt from sales tax.

Accepted at all campus dining venues

Deposit any amount at any time. Carries over quarter to quarter & year to year. Points available as long as enrolled.

Non-refundable

What Are ACCESS Credential Accounts?

SmartPrint

\$48 credit deposited to student's card automatically for the academic year (for printing only)

Up to 600 pages of free printing

When SmartPrint is depleted, Flex must be used for printing

Resets every Fall.

Not refundable

Flex (optional)

Debit account for books, supplies, vending, laundry, printing, parking & off campus restaurants

NOT exempt from sales tax.

Accepted at all campus food venues & at select off campus merchants.

Deposit any amount, any time.

Unspent balance available as long as enrolled.
Refundable at end of enrollment

Can not withdraw cash

Where Are My Credential Accounts Accepted?

On Campus Locations:

All Campus Dining Venues

The Bronco Bookstore

Campus Safety (for Parking Permits)

Vending Machines

Laundry Machines

Networked Printers

OFF CAMPUS MERCHANTS

ACCEPTING FLEX

AKITA SUSHI

2251 The Alameda
408 320-2779



CAFFE.IN

2421 The Alameda



CLEAN EATS MEAL PREP

1597 Meridian, Ste. E.
408 960-8717



CRAMER'S BAGELS

495 El Camino Real
408 246-7580



FUEL GOOD

1171 Homestead
Road, St. 121



IKE'S

SANDWICHES

2235 The Alameda
408 244-2034



OMG TEA

1171 Homestead Rd
408 320-2436



PIZZA MY HEART

700 Bellomy St.
408 241-000



SAFEWAY

2605 The Alameda
408 244-6873



TOGO'S

1000 Lafayette St.
408 249-4723



WICKED

CHICKEN

2565 The Alameda
408 246-9464



Visit www.scu.edu/access to see the most up to date list of off campus restaurants accepting Flex.

How Do I Fund ACCESS Accounts?

Students can transfer existing funds or borrow funds from their Bursar (Student) account. Funds are then deposited to their Flex or Dining Plus account. The maximum allowed is \$500 per quarter and the charge will be reflected on their next Bursar Account statement. *Transactions must be completed in the ACCESS Office.*

The ACCESS Office accepts cash, check, credit card and Bursar account deposits during business hours.

The ACCESS Kiosk, located in the Benson Center, accepts both cash and credit card deposits during Benson business hours.

Deposits can be made using the Online ACCESS Office 24/7; parents can make “guest deposits” as well!

How Do I Manage ACCESS Accounts?

Using the Online ACCESS Office, you can:

Check balances

Review transactions

Make deposits

Receive deposits from parents & family

The screenshot displays the Santa Clara University Online ACCESS Portal. At the top, the university's name and logo are shown. Below this is a navigation bar with links for 'Accounts', 'Card Services', and 'Profile'. Under 'Accounts', there are sub-links for 'Account Summary', 'Account Transactions', and 'Account Statements'. The main content area lists four accounts: 'Dining Plus' (14.30 USD), 'FLEX' (0.04 USD), 'Smart Print' (60.00 USD), and 'Student Account Billing' (150.00 USD). Each account has a '+Add Money' link. A welcome message on the right states: 'Welcome to the new SCU Online Access Portal. Blackboard's eAccounts portal is an effective tool designed specifically to assist you with managing and finding your ACCESS card accounts, and securing lost cards 24/7.'

Account Name	Balance	Action
Dining Plus	14.30 USD	+Add Money
FLEX	0.04 USD	+Add Money
Smart Print	60.00 USD	
Student Account Billing	150.00 USD	



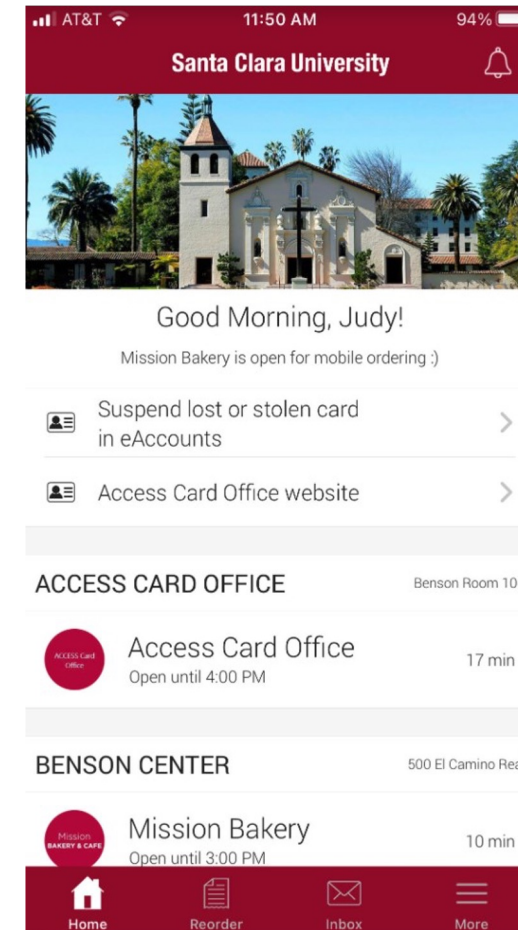
How Can I Eat When I Don't Have Time?

Use the Mobile Ordering App!

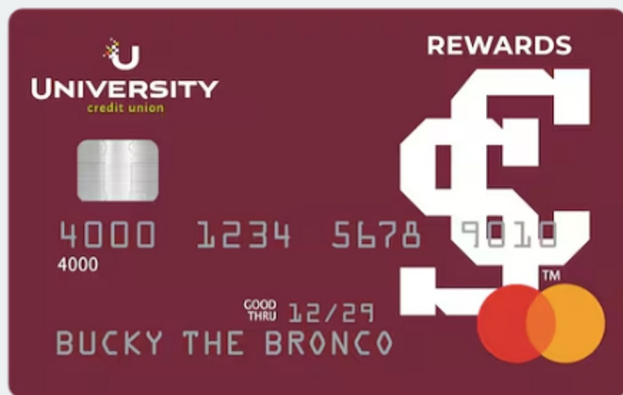
Pre-order Food
No Lines!
No Fees!

Mobile Ordering

Auxiliary Services



Simply download the “Transact Mobile Ordering” App using your SCU UN & PW



Credit Union

Auxiliary Services



Brian Kahmar – bkahmar@ucu.org
Julia Racioppo – jracioppo@ucu.org



**Book an
appointment:**



Santa Clara University Campus Store





SCU Campus Store

Everything You Need, All in One Place



located in the Benson Memorial Center.

Textbooks • Supplies • Spirit Wear • Gifts • Family Swag • Alumni Merch • More



SCU Campus Store

Visit us online



scu.studentstore.com

Textbooks • Supplies • Spirit Wear • Gifts • Family Swag •
Alumni Merch • More



SCAN HERE



SCU Campus Store

Order Your Textbooks Online

- Go to the **Textbook** section of the site
- Select your course to view required materials
- Choose to have your course materials shipped to you or held for in-store pickup

Choose from new, rental, used, and digital textbooks



Save Big. Waste Less.

Santa Clara University's textbook rental program lets you save up to 90% and return your books after finals, reducing waste and keeping resources in use. Prefer to buy? Choosing used textbooks saves around 25% and supports sustainable reuse.



scu.studentstore.com

The screenshot shows a web browser window with the title 'Find Your Textbooks'. Below the title is a search form with four input fields: 'Term', 'Department', 'Course', and 'Section'. The 'Term' field has a dropdown menu with the text 'Select a Term'. Below the input fields is a link that says '-- remove search --'. At the bottom of the form is a large button with a plus sign (+).



SCU Campus Store

Spirit Wear, Supplies, and Gifts

More than just a bookstore, the SCU Campus Store is your go-to destination for all things Santa Clara University. Whether you're gearing up for class with textbooks and school supplies, upgrading your tech, or grabbing Bronco gear, we've got you covered. Discover a wide range of SCU apparel and accessories for students, faculty, alumni, and proud parents; featuring everything from classic campus staples to fresh, seasonal merchandise.



/kit·sch/



HYDRO JUG



Visit the store today for special promotions and new items!



SCU Campus Store

Shop the SCU Campus Store:



located in the Benson Memorial Center.



scu.studentstore.com



pop-ups at select athletic & special events



@scu_campusstore

Visit the SCU Campus Store today to learn how you can enter to win a store gift card!

Questions?

Thank you for joining us!

**AUXILIARY
SERVICES**

