



## PARKING & TRANSPORTATION ADVISORY COMMITTEE

### REPRESENTATIVES:

<i>Present:</i>	Dave Machado Kenneth Park, Chelsi Whiting, Josue Hernandez-Perez, Jacob Malae, Tyler Masamori, Ixtlac Duenas, Leah Nakasaki-Peterson, Laura Ellingson
<i>Sent Regrets:</i>	Brad Zukeran, C.J. Gabbe, Erta Hoxha, Philip Beltran, Stephen Diamond, Bianca Terry, John Rebagliati, Joshua Philip
<i>Approved:</i>	

**Chair & senior director of facilities operations:** Dave Machado

**Associated Student Government (ASG) Representatives:** Kenneth Park, Erta Hoxha

**Center for Sustainability Representatives:** Brad Zukeran, Josue Hernandez-Perez

**Disabilities & Chronic Illness Network Representative:** Laura Ellingson

**Faculty Representatives:** C.J. Gabbe, Stephen Diamond

**Staff Representatives:** Ixtlac Duenas, John Rebagliati

**Vice Provost for Graduate Programs Representatives:** Joshua Philip, Bianca Terry

**Campus Safety, Emergency Planning & Parking & Transportation Services**

**Representatives:** Philip Beltran, Tyler Masamori, Leah Nakasaki-Peterson, Chelsi Whiting

### June 5, 2023

1. Approval of [5/1/23 Minutes](#)
2. Revised [EV Charging \(Pricing Policies for Permit Holders\)](#) (vote)
3. [ADA Parking Map](#)-Parking required for ADA users
4. Testing new permit sales system AIMS
5. Meeting Adjourn/closing

### 1. Approval of Minutes:

- Each person was thanked for being present and initial concern was expressed about having enough representatives for a quorum, but upon taking attendance, it was confirmed that enough members were present.

- The agenda highlighted several important items for discussion. Posting these minutes on the website served as a demonstration of the committee's commitment to transparency. It will enable individuals who were unable to attend the meeting to review the topics discussed, recommendations made, and the direction of the conversation.
- The minutes were in narrative form, summarizing the discussions and capturing the essence of what each individual shared during the previous meeting.
- Attendees were urged to review the minutes for accuracy and share any concerns or suggested edits.
- There was a proposed procedural question about seconding the motion for approving the minutes. It was advised that for future meetings, we will simply ask if anyone had any objections rather than who approves.
- The motion was seconded.

## **2. Revised EV Charging Plan:**

- The committee discussed the revised EV charging plan proposed by the Parking & Transportation Services department. The plan required review and a recommendation from the committee for implementation in the upcoming 2023-2024 academic year.
- Expressed satisfaction with the removal of language that prioritized shared ADA and EV spaces for charging.
- A follow-up question was raised about price changes for charging in shared spaces.
- Adding clarifications through signage rather than including it in the proposal itself was suggested.
- A discussion ensued regarding the pricing structure and whether it should be posted publicly.
- Clarification was stated that the pricing would be posted on the website once approved by senior administration. The committee considered the possibility of adding signage to address specific charging rules.
- It was stated that there is no time limitation for ADA parking spaces in the EV charging station proposal.
- It was agreed that signage could be used to communicate the absence of time limitations for ADA parking spaces.

- A question was raised about whether the charging rates would be displayed on the ChargePoint system.
- Confirmation that the charging rates would be available on our P&TS website and visible through the ChargePoint app.
- Concern was raised about the pricing structure for the EV charging stations. \$3 per hour may be too expensive when considering how frequently someone charges their vehicle. Worry was expressed that spending approximately \$30 per week on charging may be excessive.
- It was confirmed that rates were adjusted to match the increasing rates of Silicon Valley Power and that research was conducted to ensure comparability.
- A copy of the research on pricing for further review was requested.
- A tiered pricing structure, with lower rates for the first three hours and increased rates thereafter to discourage long stays was suggested.
- The idea of price increase based on duration was supported.

### **3. ADA Parking Map:**

- The ADA parking map was presented, which included the locations of ADA parking spaces on campus.
- Feedback was provided to improve the map by adding missing lots and ensuring clarity of symbols. A key for differentiating resident and visitor parking was inquired about.
- The parking restrictions in specific lots such as Loyola Hall and St. Clare Hall were clarified.
- The need for clear communication about parking options and restrictions, particularly for visitors, was emphasized.
- The details regarding visitor parking in Loyola Hall will be followed up during our next meeting.

### **4. New Permit Sales System:**

- The committee was informed about the upcoming implementation of a new permit sales system called AIMS.
- The system had received approval from senior administration including the office of general counsel, information technology, and the university finance office.

- Due to incoming students' lack of access to PeopleSoft/eCampus, alternative arrangements for permit sales were needed.
- A kickoff meeting with relevant stakeholders was planned to ensure a smooth implementation.
- Testing and feedback for the new system were requested.
- Questions were raised about the communication and advertisement of the new system.
- Transparency was assured and the development of an FAQ sheet to address common queries was mentioned as well.

### **5. Future Meeting Plans:**

- The possibility of a quick targeted meeting to specifically address the EV charging matter was proposed.
- Due to the summer break and potential scheduling challenges, it was suggested that there might not be any further meetings until the new academic year.
- A decision would depend on the need for additional discussions, availability of relevant information and scheduling.

### **Closing:**

- Gratitude was expressed to all attendees for their time and contributions.
- Good luck wishes were extended to those preparing for the upcoming graduation(s).

**Next Meeting:** To be determined.