



TRANSPORTATION  
SERVICES  
PARKING PERMIT  
APPLICATION

FOR TEMP/CONTRACTOR/EMERITUS FACULTY

Office Use Only

PERMIT

Type \_\_\_\_\_ Number \_\_\_\_\_

Rec'd \_\_\_\_\_ By \_\_\_\_\_  
Date \_\_\_\_\_

Processed \_\_\_\_\_ By \_\_\_\_\_  
Date \_\_\_\_\_

Delivered Via: \_\_\_\_\_ US Mail \_\_\_\_\_ Pickup \_\_\_\_\_ Verified

Date of Application: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

PLEASE PRINT OR TYPE INFORMATION

First MI Last Name

Cell Phone Number

SCU ACCESS Card # or Cell Number

SCU Department & Building (Where you work)

Street Address Apt.

Contact person E-Mail Address

City, State & ZIP

VEHICLE INFORMATION:

License Plate:

State \_\_\_\_\_ Number \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Body style \_\_\_\_\_

TYPE PERMIT REQUESTED

- ☐ B (Emeritus Faculty) ☐ B (Temp.Emp/Contractor/'A') ☐ M (Motorcycle) ☐ OTHER: \_\_\_\_\_  
☐ F\* (Reduced Fee Lot or Disabled) ☐ N (Night Permit, Valid After 4:30 PM)

TERM

- ☐ Annual Permit (7/1-6/30) ☐ Semi-Annual Summer/Fall(7/1-12/31)  
☐ Semi-Annual Fall/Winter (10/1-3/31) ☐ Semi-Annual Winter/Spring (1/1-6/30)  
Quarterly: ☐ Summer (7/1-9/30) ☐ Fall(10/1-12/31) ☐ Winter (1/1-3/31) ☐ Spring (4/1-6/30)

FEES

- B Lots: ☐ Annual \$400 ☐ Semi-Annual \$280 ☐ Quarterly \$180 ☐ Motorcycle \$95  
(Free with purchase of Annual B Permit)  
N-After 4:30 PM: ☐ Annual \$200 ☐ Semi-Annual \$140 ☐ Quarterly \$90  
Reduced Fee\* (F) Lots: ☐ Annual \$260 ☐ Semi-Annual \$185 ☐ Quarterly \$120  
(Disabled-must provide copy of DMV Disabled Certificate)

Method of Payment

- ☐ Check ☐ Credit Card (Taken in person or by phone only)  
☐ Dept. Budget Account: Budget Mgr. Signature: \_\_\_\_\_  
(For Dept. expense transfer/FTAR) Budget Mgr. Name: \_\_\_\_\_

Signature of Applicant signifies acceptance of terms and conditions of SCU Traffic and Parking Plan, located at [www.scu.edu/transportation](http://www.scu.edu/transportation); and, if indicated above, authorizes payment via Department budget Account.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Please indicate how you wish to receive permit

- ☐ Pickup(After 7 to 10 business days) ☐ Mail\* (10 – 20 business days)

\*Replacement fee is \$15 if permit is lost or stolen.\*

Questions or concerns? Call the Parking & Transportation office at (408)551-7080